

## Fees and charges

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### Corporate and Business Services

	Charge Status	From April 2023 £	From April 2024 £	% Increase	Yield £	VAT treatment	
<b>Register of Electors</b>							
Sale of Register of Electors - published full registers - charges set by legislation							
Data format	Statutory	20.00	20.00	0.00%	1,500	Outside Scope	
plus for every 1,000 entries or part thereof	Statutory	1.50	1.50	0.00%		Outside Scope	
Printed paper format	Statutory	10.00	10.00	0.00%		Outside Scope	
plus for every 1,000 entries or part thereof	Statutory	5.00	5.00	0.00%		Outside Scope	
Sale of Overseas register of Electors - published full registers - charges set by legislation							
Data format	Statutory	20.00	20.00	0.00%		Outside Scope	
plus for every 100 entries or part thereof	Statutory	1.50	1.50	0.00%		Outside Scope	
Printed paper format	Statutory	10.00	10.00	0.00%		Outside Scope	
plus for every 100 entries or part thereof	Statutory	5.00	5.00	0.00%		Outside Scope	
Sale of Register of Electors - marked registers - charges set by legislation							
Data format	Statutory	20.00	20.00	0.00%		Outside Scope	
plus for every 1,000 entries or part thereof	Statutory	1.00	1.00	0.00%		Outside Scope	
Printed paper format	Statutory	10.00	10.00	0.00%		Outside Scope	
plus for every 1,000 entries or part thereof	Statutory	2.00	2.00	0.00%		Outside Scope	
Sale of Register of Electors - published edited registers - charges set by legislation							
Data format	Statutory	20.00	20.00	0.00%		Outside Scope	
plus for every 1,000 entries or part thereof	Statutory	1.50	1.50	0.00%	Outside Scope		
Printed paper format	Statutory	10.00	10.00	0.00%	Outside Scope		
plus for every 1,000 entries or part thereof	Statutory	5.00	5.00	0.00%	Outside Scope		

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	Charge Status	From April 2023 £	From April 2024 £	% Increase	Yield £	VAT treatment
<b><u>Local land charges search fees</u></b>						
Personal search - charge set by the Lord Chancellor	Statutory	Nil	Nil	-	] nil	Outside Scope
Each extra taxable assessment - charge set by the Lord Chancellor	Statutory	Nil	Nil	-		Outside Scope
LLC 1 Search form:- (to be transferred to HMLR from 2024)						
Commercial	Discretionary	50.00	55.00	10.00%	] 25,000	Outside Scope
Residential	Discretionary	50.00	55.00	10.00%		Outside Scope
Each extra taxable assessment	Discretionary	10.00	11.00	10.00%		Outside Scope
Search any one part of the register	Discretionary	12.00	13.00	8.33%		Outside Scope
CON 29 enquiry form:-						
Commercial	Discretionary	260.00	300.00	15.38%	] 174,000	Standard
Residential	Discretionary	205.00	270.00	31.71%		Standard
Each extra taxable assessment	Discretionary	30.00	36.00	20.00%		Standard
Optional part II enquiry	Discretionary	21.00	27.00	28.57%		Standard
Additional enquiry	Discretionary	42.00	45.00	7.14%		Standard
General:-						
Copy Search	Discretionary	12.00	15.00	25.00%	] 300	Standard
Copy of legal agreement (including plans)	Discretionary	39.00	42.00	7.69%		Standard
<b><u>Council Tax</u></b>						
Court costs	Statutory	94.50	105.00	11.11%	165,000	Outside Scope
<b><u>Business Rates</u></b>						
Court costs	Statutory	135.50	150.00	10.70%	4,000	Outside Scope
<b><u>Other charges (VAT charged where applicable)</u></b>						
Freedom of information/Environmental Information regulations - staff time per hour	Discretionary	25.00	25.00	0.00%	] 0	Standard
Data Protection Subject Access Request - per request - charges set by legislation	Statutory					Outside Scope
Provision of photocopies of documents under the Local Government (Access to Information Act 1986) (per page)	Discretionary	0.30	0.30	0.00%		Standard
Provision of photocopies generally						
- Printing/copying A4 documents ( per page )	Discretionary	0.30	0.30	0.00%		Standard
- Printing/copying A3 documents ( per page )	Discretionary	0.40	0.40	0.00%	Standard	

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		Charge Status	From April 2023 £	From April 2024 £	% Increase	Yield £	VAT treatment
<b>Corporate Properties</b>							
Garage rentals (per week)							
If included with house		Discretionary	14.00	14.35	2.50%	} 702,000	Outside Scope
Private rental		Discretionary	16.80	17.20	2.38%		Standard
Sale of property enquiries - refundable if sale proceeds		Discretionary	1,080.00	1,134.00	5.00%	nil	Standard
Completion of Leasehold Property Enquiries		Discretionary	500.00	525.00	5.00% *		Standard
Disposal of Council Land (at 3rd party's request) (whether sale completes or not)		Discretionary	1,000.00	1,050.00	5.00% *		Standard
Grant of Consent to Alter/Sub let or other consent under a lease		Discretionary	750.00	790.00	5.33% *		Standard
Grant of Licence (<3 months/low risk/not for sales activity)		Discretionary	150.00	158.00	5.33% *		Standard
Grant of Licence (3-12 months/low risk/not for sales activity)		Discretionary	300.00	315.00	5.00% *		Standard
Grant of Licence (Any duration/high risk/sales)		Discretionary	750.00	790.00	5.33% *		Standard
Grant of Easement or Wayleave to statutory undertaker		Discretionary	300.00	315.00	5.00%		Standard
Grant of Easement other than to statutory undertaker (whether completes or not)		Discretionary	500.00	525.00	5.00% *		Standard
Preparation of Schedule of Dilapidations		Discretionary	1,000.00	1,050.00	5.00% *		Standard
Grant of Deed of Surrender (not including surrender premium)		Discretionary	1,000.00	1,050.00	5.00% *		Standard
Grant of Alteration/Release from Covenant (whether granted or not)		Discretionary	1,000.00	1,050.00	5.00% *		Standard
* Concessionary rate applies to registered charities and community groups in the local community (25% discount).							
<b>Civic Centre accommodation charges</b>							
Council Chamber	Community use per hour	Discretionary	43.20	45.35	4.98%	} 0	Standard
	Semi commercial use per hour	Discretionary	86.40	90.70	4.98%		Standard
	Commercial use per hour	Discretionary	129.60	136.10	5.02%		Standard
Committee Room	Community use per hour	Discretionary	21.60	22.70	5.09%	} 0	Standard
	Semi commercial use per hour	Discretionary	43.20	45.40	5.09%		Standard
	Commercial use per hour	Discretionary	64.80	68.00	4.94%		Standard
Foyer/Meeting Rooms/Members Room	Community use per hour	Discretionary	10.80	11.30	4.63%	} 0	Standard
	Semi commercial use per hour	Discretionary	21.60	22.70	5.09%		Standard
	Commercial use per hour	Discretionary	32.40	34.00	4.94%		Standard
Out of hours reception cover	per hour	Discretionary	43.20	45.40	5.09%		Standard
<b>Sale of agendas and civic publications</b>							
Sale of copy agendas per annum							
Residents groups etc. - All Committees		Discretionary	136.00	258.40	90.00%	} 160	Outside Scope
Residents groups etc. - individual main Committee only (except Planning)		Discretionary	38.00	72.20	90.00%		Outside Scope
Residents groups etc. - Planning Committee only		Discretionary	113.00	214.70	90.00%		Outside Scope

Commercial organisations - All Committees	Discretionary	539.00	1024.10	90.00%	}	Outside Scope	
Commercial organisations - Individual Main Committee only (except Planning)	Discretionary	119.00	226.10	90.00%		Outside Scope	
Commercial organisations - Planning Committee only	Discretionary	350.00	665.00	90.00%		Outside Scope	
Sale of copy agendas - Individual copies	Discretionary	3.80	7.22	90.00%		0	Outside Scope
Sale of copy minute book							
Residents groups etc. - per annum	Discretionary	56.70	107.73	90.00%			Outside Scope
Residents groups etc. - per individual copy	Discretionary	10.20	19.38	90.00%			Outside Scope
Commercial organisations - per annum	Discretionary	194.40	369.36	90.00%		Outside Scope	
Commercial organisations - per individual copy	Discretionary	49.70	94.43	90.00%		Outside Scope	